



Vistoso Community Association
Compliance Committee Meeting – June 9th, 2020
Zoom Platform - GENERAL SESSION MINUTES - APPROVED

- The meeting was called to order at approximately 3:00 pm. The Committee Chair, Joe Affinati was present; as well as Linda Barr, John Nelson, Jim Greene, Cheri Taylor, Robert Feltes. Present from FirstService Residential was Colleen Holland, General Manager; Trenais Bryant, Assistant Manager; and Alexa Byrd, Administrative Assistant.
- Approval of May 12th, 2020 Minutes – **Joe Affinati moves to approve May 12th, 2020 Minutes, seconded by John Nelson.**
- Welcome Members – Alexa Byrd introduced all new members.
- Homeowner Forum – **None**
- Homeowner Hearing - 2 hearings were conducted.
 - Homeowner #1 – Speaks to the committee regarding the reason for non-compliance and cause of parking on the sidewalk. **John Nelson moves to deny the request and continue with violation process, seconded by Jim Greene.**
 - Homeowner #2 – (Alexa Byrd presented on behalf of the homeowner) Homeowner wanted an extension on compliance to move a tree at a different time of year. **John Nelson moves to deny the request and continue to escalate the process, seconded by Joe Affinati.**
- Standard Operating Procedure (SOP) – Alexa Byrd went through the standard operation procedures with the Committee. Alexa Byrd briefly went through the steps of how the Committee functions. **A motion was made to accept the Guidelines for Professional BOD & Committee Meetings by Joe Affinati and seconded by Linda Barr. A motion was made to accept the Charter by Joe Affinati and seconded by Jim Greene. A motion was also made to accept the Code of Conduct by Jim Greene and seconded by Joe Affinati. All motions carried.**
- Review of Violation Report- Reviewed the violation report summary for the community. Alexa Byrd discussed that the weeds, debris, mailbox-paint, overnight parking are the biggest issue throughout the community currently. Alexa Byrd discussed with the committee how they would like to move forward with continuing non-compliance. The Committee agreed to only see unique noncompliance before it gets taken to the attorney. The current list of violations at the status of “1st Notice & Hearing” was also presented to the Committee. The Committee agreed to fine the 5 properties that were presented. **The Committee moves to present the list of violation Fines to the Board of Directors to proceed with the escalation, motion carried unanimously.**
- Fine Policy Update – Alexa Byrd discussed that due to new members being elected the Fine Policy Revision has been put on hold until all members have been elected and understand the process of the Compliance Committee. Alexa Byrd also updated the committee on the outcome from the Board of Directors decision for Carlsbad and Toucan.
- Other Business Brought Forth – Alexa Byrd discusses the fine policy and scheduling a study session. The study session is scheduled for Monday June 15th at 3pm.



- With there being no further business, the meeting adjourned at approximately 4:20 pm was made. **Meeting Adjourned unanimously.**

Next Meeting Date is – July 14th, 2020 at 3:00pm – Zoom Platform