



Vistoso Community Association
Architectural and Landscape Review Committee – December 16th, 2020
Via Zoom Platform - GENERAL SESSION MINUTES

- The meeting was called to order at approximately 3:00 pm. Members present were: Susan Wood, Daniel Sturmon, John Nelson, and Linda Barr. Greg Thompson and Brent Woods were absent. Additional Board members present were Sheryl Forte and Sarah Nelson. Present with FirstService Residential was General Manager, Colleen Holland; Assistant Manager, Trenais Bryant; and Compliance Coordinator, Michell Alvarez.
- Adopt Revised Agenda if Necessary – **A motion was made by Susan Wood to adopt the agenda, with the addition of adding the Rock Daisy pergola to the agenda, seconded by Daniel Sturmon. Motion carried unanimously.**
- Approval of November 18th, 2020 Minutes – **A motion was made by Daniel Sturmon to approve the minutes, seconded by Linda Barr. Motion Carried unanimously.**
- **Consent Agenda** – **A motion was made to approve the November Consent Agenda by Susan Wood and seconded by Daniel Sturmon. Motion Carried unanimously.**
- Copper Queen Driveway – The homeowner has requested to convert their current concrete driveway to a paver driveway. All of the factors of how it would fit in with the neighborhood were considered. **A motion to approve the request, with the stipulation that the homeowner will provide approval from the neighbors that have direct view of the driveway, was made by Susan Wood, and seconded by Daniel Sturmon. Motion carried unanimously.**
- Silver Cassia Extension – The homeowner has requested to add a paver extension to their driveway and a paver pad inside their double side gate. The homeowner is willing to add landscaping to soften the front yard where the extension will be added. The requested extension will be six- and one-half feet in width, creating an additional parking space. **A motion to deny the request, subject to further review was made by Susan Wood, and seconded by Linda Barr. Motion carried unanimously.**
- Rock Daisy Pergola – The request for a pergola over the pool was reviewed. The second structure in the backyard was considered, along with the structure only being seven feet from the house. **A motion to deny the request for a second pergola was made by Daniel Sturmon and seconded by John Nelson.**
- Sidewalks and Walls – Staff informed the Committee that they are going out to bid for the sidewalk and wall repairs. Some repairs are in the Reserve Study, and some are not.
- Builder Punch List – Currently looking at new procedures for builder turnovers. This is to hold builders to certain standards, and for the ease of communicating with the builders. **A motion was made to adopt a working builder punch list for all new construction within the Vistoso Community Association by Daniel Sturmon and seconded by Susan Wood.**
- Reserve Study Components for Review – A notebook has been provided to the Committee for review to focus on upcoming projects. The Committee will be going through individual projects that include safety and drainage issues. It is a goal to hold a special session in the near future.
- Drainage Review – Has been reviewed and considered in the Reserve Study drainage notebook.



- Ad Hoc Electrical Committee Update – An update was provided by the General Manager. A revised bid came back and was more expensive. The next step is to count how many lights are out.
- With there being no further business, a motion to adjourn at approximately 4:50 pm was made. **Motion carried unanimously.**

Next Meeting Date – January 20th - 3:00 pm – Via Zoom Platform