



Volunteer Application

Introduction:

The Rancho Vistoso community runs primarily on volunteers and we are always looking for fresh perspectives, ideas and additional help. If you are looking for a direct way to influence the direction of your community, there is a rewarding way to accomplish that through personal involvement in Vistoso Community Association's (VCA) various committees. Applications are available at the VCA office, on www.RanchoVistosoHOA.com as well as at the VCA monthly meetings.

The only specific requirement for committee membership is that the applicant be a full-time resident homeowner in good standing. Members are not compensated for their time and effort and receive no personal gain being involved in a Committee. Volunteers must be familiar with the Association Articles, By-Laws, CC&Rs and Design Guidelines. Meetings are usually held in late afternoon or early evening. Meeting attendance is required.

Existing VCA Committees:

Architectural/Landscape Review Committee – monthly review and approval of architectural and landscape plans that require submittal for exterior renovations on residential buildings or structures.

Compliance Committee – monthly review of residential violations that do not adhere to the Association rules and regulations outlined by the CC&Rs Articles and By-Laws.

Financial Review Committee – participate in annual reviews and distribution of the Rancho Vistoso Community Association budget and reserves.

Communications Committee – volunteers prepare and/or review appropriate Association documents and publications released to the Rancho Vistoso community.

Annual Nominating Committee – volunteers to manage the Board of Directors election process. This is a short-term commitment (November through March) to oversee the call for candidates, ballot preparations, ballot counting and announcing election results.

Governing Documents/CC&Rs/By-Laws Update Committee – volunteers review the Association documents to meet current and changed State/Federal statutes specifically addressing Homeowner Associations.

Ad Hoc Committees – there are numerous opportunities for short term and specific project volunteers. This is ideal for the volunteer that cannot make a monthly commitment, but wants something shorter term! We need you!

Send completed **Application Form** on the back of this page to VCA office, 945 W Highlands Dr., Oro Valley, AZ 85755, or email to ASKVCA@RanchoVistosoHOA.com.



Committee Member Application Form

Member Name: _____

Member Address: _____

Member Home Phone: _____ Cell: _____

E-Mail: _____

Date Purchased Property: _____

Annual Committee Preference:

___ Architectural/Landscape & Parks Review Committee

___ Communications Committee

___ Compliance Committee

___ Financial Review Committee

___ Annual Nominating Committee

___ Governing Documents/CC&Rs/ByLaws Update Committee

Short Term Preference:

___ Ad Hoc Committee

Special Project, as assigned

___ Ad Hoc RFP Review

(Request for Proposal – Bid)

Please provide a statement of interest, including what you consider important as a member of the committee you selected.

Special Areas of Interest and expertise: