



Vistoso Community Association
Communications Committee Date: October 13, 2021
Zoom Platform - GENERAL SESSION MINUTES Draft

- The meeting was called to order at approximately 1:00 pm. Members present were Daniel Sturmon, Jim Dobbin, Cheryl Kensington, and Bob Mariani. Also present with FirstService Residential was Administrative Assistant, Stephanie Medart.
- Adopt Agenda – **A motion was made by Bob Mariani and seconded by Jim Dobbin. Motion carried unanimously.**
- Approval of Minutes – **A motion was made to approve the minutes of September 8, 2021 by Bob Mariani, seconded by Jim Dobbin. Motion carried unanimously.**
- Newsletter Discussion
 - a. Committee Distribution Calendar – Approved calendar
 - b. Agreement to move December 8th meeting to December 15th
- Newsletter Articles –
 - a. Accrual Budget Systems
 - b. Board Report
 - c. Water Conservation
 - e. Importance of Committee's
 - f. Design Guidelines-ALRS Form
 - g. HOA Reserve Studies
 - h. Toy Drive
- Website –
 - a. Analytics for the website and audience report were presented by Jim Dobbin
- With there being no further business, a motion to adjourn at approximately 1:49pm was made. **Motion carried unanimously.**

Next Meeting Date: Tuesday November 9, 2021 @ 1:00pm – Zoom Platform

Calendar

December Newsletter

Meeting	9-Nov
Content Due Date	29-Nov
Completion Due Date	03-Dec
Review Due Date	06-Dec
Submission Set Date	8-Dec
Send Date	10-Dec

January

Meeting	15-Dec
Content Due Date	29-Dec
Completion Due Date	30-Dec
Review Due Date	3-Jan
Submission Set Date	5-Jan
Send Date	7-Jan

February

Meeting	12-Jan
Content Due Date	27-Jan
Completion Due Date	28-Jan
Review Due Date	31-Jan
Submission Set Date	2-Feb
Send Date	4-Feb