



## **Volunteer Application**

### **Introduction:**

The Rancho Vistoso community runs primarily on volunteers and we are always looking for fresh perspectives, ideas and additional help. If you are looking for a direct way to influence the direction of your community, there is a rewarding way to accomplish that through personal involvement in Vistoso Community Association's (VCA) various committees. Applications are available at the VCA office, on [www.RanchoVistosoHOA.com](http://www.RanchoVistosoHOA.com) as well as at the VCA monthly meetings.

The only specific requirement for committee membership is that the applicant be a full-time resident homeowner in good standing. Members are not compensated for their time and effort and receive no personal gain being involved in a Committee. Volunteers must be familiar with the Association Articles, By-Laws, CC&Rs and Design Guidelines. Meetings are usually held in late afternoon or early evening. Meeting attendance is required.

### **Existing VCA Committees:**

Architectural/Landscape Review Committee – monthly review and approval of architectural and landscape plans that require submittal for exterior renovations on residential buildings or structures.

Compliance Committee – monthly review of residential violations that do not adhere to the Association rules and regulations outlined by the CC&Rs Articles and By-Laws.

Financial Review Committee – participate in annual reviews and distribution of the Rancho Vistoso Community Association budget and reserves.

Communications Committee – volunteers prepare and/or review appropriate Association documents and publications released to the Rancho Vistoso community.

Annual Nominating Committee – volunteers to manage the Board of Directors election process. This is a short-term commitment (November through March) to oversee the call for candidates, ballot preparations, ballot counting and announcing election results.

CC&Rs/By-Laws Update Committee – volunteers review the Association documents to meet current and changed State/Federal statutes specifically addressing Homeowner Associations.

Parks & Landscaping Committee – be the voice for our common areas and amenities. Frequent walkabouts and discussion about equipment and common area status.

Ad Hoc Committees – there are numerous opportunities for short term and specific project volunteers. This is ideal for the volunteer that cannot make a monthly commitment, but wants something shorter term! We need you!

Send completed **Application Form** on the back of this page to VCA office, 945 W Highlands Dr., Oro Valley, AZ 85755, or email to [AskVCA@RanchoVistosoHOA.com](mailto:AskVCA@RanchoVistosoHOA.com).



**Committee Member Application Form**

Member Name: \_\_\_\_\_

Member Address: \_\_\_\_\_

Member Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Date Purchased Property: \_\_\_\_\_

**Annual Committee Preference:**

\_\_\_\_\_ Architectural/Landscape Review Committee (ALRC)

\_\_\_\_\_ Communications Committee

\_\_\_\_\_ Compliance Committee

\_\_\_\_\_ Financial Review Committee

\_\_\_\_\_ Annual Nominating Committee

\_\_\_\_\_ Governing Documents/CC&Rs/ByLaws Update Committee

\_\_\_\_\_ Parks & Landscaping (Subcommittee of ALRC)

**Short Term Preference:**

\_\_\_\_\_ Ad Hoc Committee

Special Project, as assigned

\_\_\_\_\_ Ad Hoc RFP Review

**Please provide a statement of interest, including what you consider important as a member of the committee you selected.**

Special Areas of Interest and expertise:

\_\_\_\_\_

Return this application to: **Vistoso Community Association**

**945 W Vistoso Highlands Dr, Oro Valley, AZ 85755. Email: AskVCA@RanchoVistosoHOA.com**