

APPROVED

**Vistoso Community Association**  
**Governing Documents Committee Meeting Minutes – Wednesday, March 2, 2022**  
**Via Zoom Videoconference**

Members Present: Dan Sturmon, Ray Gans, Bill Van Dam and Joe Affinati  
Absent: Bob Mariani and Rebecca Bowermaster  
Staff: Barbara Daoust, General Manager

- I. Call to Order:** The meeting was called to order at 4:12p.m.
- II. Adopt the Agenda**  
*Motion was made by Dan Sturmon and seconded by Ran Gans to adopt the agenda as presented.*
- III. Meeting Minutes**  
*Motion to approve the February 2, 2022, meeting minutes as presented was made by Dan Sturmon, seconded by Joe Affinati and passed unanimously.*
- IV. Old Business**  
**Update on Solicitation of PR & Communication Volunteers**  
The committee authorized Dan Sturmon to contact a PR firm that is familiar with the Oro Valley area and has worked with Golder Ranch Fire Department for information and pricing in building a framework to assist in kicking off their campaign to the homeowners on the CC&R project. The committee agreed to meet with the two volunteers that came forward that have PR or communication experience. The dates set for the interviews are March 14 after 4:00pm and March 21 between 1:00pm – 3:00pm. The General Manager will reach out to the two members and ask them to prepare a short presentation.
- Developing a Timeline**  
The committee discussed developing a timeline for the project. A template was provided for consideration. The General Manager will forward copy in word format to the committee members.
- V. New Business**  
**Design Guidelines**  
Committee members will review the revised design guidelines and submit questions to Dan Sturmon by March 28. Dan will utilize the assistance of the ALRC members to provide answers by the next Governing Documents meeting. The General Manager will provide a copy of the revised plant list.
- VI. Adjournment:** The meeting adjourned at 4:51 p.m.

Next Meeting Date: April 6, 2022, at 4:00pm.