

APPROVED

Vistoso Community Association
Governing Documents Committee Meeting Minutes – Wednesday, November 2, 2022
Via Zoom Videoconference

Members Present: Matt Wood, Bill Van Dam, Barbara Stough and Joan Sauer

Absent: Ray Gans

Staff: Barbara Daoust, General Manager

- I. Call to Order:** The meeting was called to order at 4:03 p.m.
- II. Adopt the Agenda**
A Motion was made by Bill Van Dam and seconded by Barbara Stough to adopt the agenda as presented. Motion carried.
- III. Chair Remarks**
Matt Wood reported that the budget was approved at the October 29, 2022, board meeting and the committee's request have been approved.
- IV. Meeting Minutes**
One correction was made to the October 5, 2022, to remove Ray Gan's name as being present. Motion to approve the October 5, 2022, meeting minutes as amended was made by Barbara Stough seconded by Joan Sauer. Motion passed unanimously.
- V. Old Business**
- A. Update Revised Design Guidelines & Plant List**
The attorney redlined copy of the Guidelines has been shared with the ALRC, Governing Documents and the Board. ALRC comments were sent to the General Manager (GM). The General Manager will review and clarify some questions prior to sending back to the attorney. The copy is scheduled to go to the board for approval either in December 2022 or January 2023. The GM will get clarification that the attorney did get a chance to review the plant list.
- B. Focus Group Meetings**
Matt Wood and Bill Van Dam are continuing to work on scheduling sub-association meetings.
- C. Committee Charter**
The committee reviewed and discussed the revised charter.
A motion was made by Bill Van Dam and seconded by Joan Sauer to accept the charter as presented. Motion was unanimously approved.
This topic will be placed on the December Board agenda for review and consideration.
- VI. New Business**
- A. Gordley Group**
The committee reviewed the email correspondence and information on the Gordley Group from earlier this year. Matt Wood will contact the Town of Oro Valley to get feedback on what services was provided.
- B. 2023 Budget Requests**
The committee's budget requests for 2023 were approved by the board.

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VII. Adjournment

The next meeting is scheduled for December 7, 2022, at 10:00am.

A motion was made by Barbara Stough and seconded by Bill Van Dam to adjourn the meeting at 4:36 p.m.