

APPROVED

**Vistoso Community Association**  
**Governing Documents Committee Meeting Minutes – Wednesday, June 7, 2023**  
**Via Zoom Videoconference**

Members Present: Matt Wood (non-voting committee member), Joan Sauer, Barbara Stough, Dan Sturmon, and Ray Gans

Absent: Robert Foreman

Staff: Barbara Daoust, General Manager

- I. Call to Order:** The meeting was called to order at 4:03 p.m.
- II. Adopt the Agenda**  
*A Motion was made by Dan Sturmon and seconded by Ray Gans to adopt the agenda as presented. Motion carried.*
- III. Chair Remarks**  
The committee reviewed and discussed the committee charter. Since there are two board members serving on a six-member committee Matt Wood volunteered to be the non-voting board member on the committee. Dan Sturmon will be the voting member on the committee.  
It was suggested to add “Architectural and Landscape Review Guidelines” to the last sentence in first paragraph of the charter.  
*A motion was made by Ray Gans and seconded by Joan Sauer to approve adding “Architectural and Landscape Review Guidelines” to the last sentence in the first paragraph of the Governing Documents Committee charter. Motion was unanimously approved.*
- IV. Meeting Minutes**  
Suggestion was made under New Business B. Arizona House Bill to add the words “annual meeting” to the third sentence.  
*A motion to approve the May 3, 2023, meeting minutes as amended was made by Dan Sturmon and seconded by Joan Sauer. Motion passed unanimously.*
- V. Old Business**  
**A. Arizona House Bill**  
The committee members agreed to put a strategy together for the board to consider in communicating the importance of enforcement of parking on the street.
- VI. New Business**  
**A. Committee Charter**  
This topic was discussed previously in the meeting. No further discussion occurred.  
**B. Focus Group Results**  
The committee reviewed and discussed the “Presidents Forum” results from the focus meetings held. The following points were touch upon:
- VCA association attorney conduct legislative update sessions for sub-association groups
  - Contact Communication Committee Chair to assist on strategy to communicate information among sub-associations
  - Sub-association do not see the benefits to change and feel they are not impacted by the VCA CC&Rs.
  - Sharing contractor information
  - Share simplified CC&R template with sub-associations

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**VII. Adjournment**

The next meeting is scheduled for July 5, 2023, at 4:00 p.m.

*A motion was made by Ray Gans and seconded by Barbara Stough to adjourn the meeting at 4:43 p.m.*