



**Vistoso Community Association  
Nominating & Election Committee Meeting Minutes  
December 11, 2023**

**Present:** Dan Sturmon, Chair; Gayle Lopez, Joan Sauer and Susan Wood

**Staff:** Barbara Daoust, General Manager

**I. Call to Order**

Dan Sturmon called the meeting to order at 3:00 PM.

**II. Adopt Agenda**

The following topics were added to the agenda: Review of “Why you should run for the board?” document, and newsletter article from the board, candidate orientation, candidate introduction at the January board meeting, and digital platform for 2025 election.

**A motion to accept the agenda as amended was made by Susan Wood and seconded by Joan Sauer. Motion carried unanimously.**

**III. Approval of November 16, 2023, Minutes**

One change was made to add the words, “seconded by” before Gayle Lopez’s name in the motion under V. Candidate Application.

**A motion was made by Joan Sauer and seconded by Susan Wood to approve the November 16, 2023, minutes as amended. Motion passed unanimously.**

**IV. Revised Committee Charter**

A copy of the board approved committee charter was provided to the committee members.

**V. Revised Candidate Application**

The committee made additional changes to the application form. A copy will be placed on the website.

**A motion was made by Gayle Lopez and seconded by Joan Sauer to approve the changes made to the candidate board packet. Motion passed unanimously.**

**VI. Why you should run for the board? Document**

The committee reviewed and made a few changes to the document. A copy will be placed on the website and will be incorporated in email blast to the members.

**VII. Candidate Introductions**

Discussion ensued regarding how candidates will be introduced at the January 25<sup>th</sup> board meeting. The type of questions will include topics on streetlights, washes, and budget.



VIII. **Candidate Orientation**

The committee agreed to set the candidate orientation for January 18 at 3:00 PM. Management will send out last year's power point to the committee members.

IX. **Newsletter Article**

The committee reviewed the newsletter article from the board and made some changes. A copy will be sent to the Communication Committee Chair, Randy Kohout.

X. **Digital Platform for 2025**

The committee agreed to meet in April 2024 to explore the use of YouTube and videos for the 2025 election process.

XI. **Next Meeting Date**

The committee will decide on the next meeting date after reviewing the power point for the candidate orientation meeting.

XII. **Adjournment**

**A motion was made by Joan Sauer and seconded by Susan Wood to adjourn the meeting at 4:23 PM. Motion unanimously carried.**