



Architectural and Landscaping Review Committee Minutes
February 14th, 2024, Via Zoom Platform at 3:00 P.M.

Committee Members Present: Dan Sturmon, Susan Wood, Sheryl Forte, Brent Woods, and Lynn Huebner.

Staff Present: Priscilla Harris, Assistant Manager from FirstService Residential

Guests Present: Dan Gann, Sunterra Board President, and Joe Affinati, VCA Board Director.

I. Call to Order

The Meeting was called to order at 3:01 PM.

II. Adopt Agenda

A motion to amend the agenda to include the request for a Ronald McDonald House mobile dental unit at Roche was made by Sheryl Forte and seconded by Susan Wood. Motion carried unanimously.

III. Approval of January 10, 2024, Minutes

A motion to approve the December minutes was made by Sheryl Forte and seconded by Susan Wood. Motion carried unanimously.

IV. Approval of the January Consent Agenda

A motion to approve the January consent agenda was made by Susan Wood and seconded by Sheryl Forte. Motion carried unanimously.

V. Guest Forum

Guests were invited to speak and advised of the three-minute time limit. No guests made a request to speak.

VIII. Parks & Landscaping Committee Update

Susan Wood, Chair of the Parks & Landscaping committee, provides an update from the 1/11/2024 and 2/1/2024 meetings. The Committee recommended a bid for tree removal to the VCA Board at 700 W Regulation Dr, which was passed on 1/25/2024 and removed in early February. The Committee recommended a bid for tree stump removal along Woodburne Ave, this was approved by the VCA Board. The Committee in collaboration with the Gov Docs Committee updated the Park Rules & Regulations, and was approved by the VCA Board. The Committee recommended a tree replacement at Woodburne Ave across from the Wildlife Ridge entrance. Two common area tree removals were assessed and not deemed necessary for removal at Arrowsmith/RVB and Mesquite Crest/New Dawn. The Committee denied a 'Free Little Library' inside of Sunset Ridge Park.

IX. 480 E Day Flower – Free Little Library

A motion to deny the Free Little Library at 480 E Day Flower Dr was made by Susan Wood and seconded by Sheryl Forte. Motion carried.

VIII. 12417 N Mount Bigelow Rd – Landscape Variance

Susan Wood moved not to recommend the plum tree variance at 12417 N Mount Bigelow Rd to the VCA Board of Directors, which was seconded by Sheryl Forte. The motion carried unanimously.

IX. 13187 N Woodburne Ave – New Home Build

Susan Wood moved to recommend the new home build at 13187 N Woodburne Ave to the VCA Board of Directors, which was seconded by Sheryl Forte. The motion carried unanimously.

X. RMDH Mobile Dental Unit – Ventana Medical Systems

Brent Woods moved to recommend the Ronald McDonald House Mobile Dental Unit stationed at Ventana Medical Systems to the VCA Board of Directors, which was seconded by Sheryl Forte. The motion carried unanimously.

XI. Management Update – Board Motions

February's ALRC recommendations, along with "The Gateway at Vistoso Preserve," will be reviewed for final approval by the VCA Board of Directors on 2/29/2024. The recommendation for updated signage for Pima Eye Center was approved at the 1/25/2024 General Session Meeting.

XII. Chair Message

Dan Sturmon, ALRC Chair, advised he would not be returning to any VCA Committee or the VCA Board for the 2024-2025 term. He thanked the ALRC and encouraged present members to continue.

XIII. Adjournment

With no further business, the committee motioned to adjourn at approximately 4:05 PM. Motion carried unanimously. The next meeting is scheduled for March 13th, 2024, at 3:00 PM.