



**Vistoso Community Association
Nominating & Election Committee Meeting Minutes
November 4, 2024**

Present: Matt Wood, Chair; Randy Kohout, Gayle Lopez, Joan Sauer and Susan Wood

Staff: Barbara Daoust, General Manager,

- I. **Call to Order**
Matt Wood called the meeting to order at 3:00 PM.
- II. **Adopt Agenda**
A motion to accept the agenda as presented was made by Susan Wood and seconded by Joan Sauer. Motion carried unanimously.
- III. **Review of Committee Charter**
The committee reviewed the charter and discussed the responsibilities of the committee.
- IV. **Review of Calendar Events**
The committee reviewed the calendar of events for the 2025 election process. Most dates are dictated by the governing document.
- V. **Review Binder Materials**
The committee reviewed the materials provided in the digital format to each member.
- VI. **Benchmarking & Demographics**
The committee reviewed and discussed the demographics of Oro Valley homeowners provided by Gayle Lopez. Discussion ensued on providing candidates with an option to be videotaped and posted on the association's YouTube account. Gayle Lopez offered to draft language for the committee's review on providing the video option to candidates once they submit their application.
A motion was made by Matt Wood and Joan Sauer to assign the communication committee to investigate providing a video option for candidates that are interested in running for the board. Motion was unanimously approved.
- VII. **Introduction of Candidates**
The introduction of candidates will occur at the end of January 30, 2025, General Session Board Meeting. The General Manager will forward the PowerPoint used for the 2024 Candidate Orientation to the committee members. This topic will be placed on the December agenda for further discussion.
- VIII. **Next Meeting Date**
The next meeting date is tentatively scheduled for Monday, December 9, 2024, at 3:00 PM.
- IX. **Adjournment**
The meeting was adjourned at 3:37 PM.