



**Vistoso Community Association
Nominating & Election Committee Meeting Minutes
January 6, 2025**

Present: Matt Wood, Chair; Gayle Lopez, Joan Sauer and Susan Wood

Absent: Randy Kohout

Staff: Barbara Daoust, General Manager; and Timothy Holt, Assistant Community Manager

- I. **Call to Order**
Matt Wood called the meeting to order at 3:00 PM.
- II. **Adopt Agenda**
Add discussion of date changes for candidate orientation and electronic & absentee ballots.
A motion to accept the agenda as amended was made by Susan Wood and seconded by Gayle Lopez. Motion carried unanimously.
- III. **Approval of December 9, 2024, Minutes**
A motion was made by Susan Wood and seconded by Gayle Lopez to approve December 9, 2024, minutes as presented. Motion passed unanimously.
- IV. **Candidate Orientation PowerPoint**
The committee reviewed, made changes and assigned committee members to present slides for the board candidates' orientation. This is rescheduled for Thursday, January 23, 2025, at 4:00 PM, since January 20, 2025, is a holiday and the office will be closed.
- V. **Introduction of Candidates**
Management was directed to provide to the candidates the question, "What do you bring to the board?" prior to the board meeting on January 30, 2025, so they can prepare their response.
- VI. **Selection of Committee Members to Attend Audit**
Gayle Lopez and Joan Sauer volunteered to attend the audit of ballots by the association attorney on Tuesday, March 25, 2025.
- VII. **Call for Committee Members for 2026 Election**
The board will be appointing the 2026 committee member at the February 26, 2025, General Session meeting. Interested parties should submit their application for this committee by February 18, 2025.
- VIII. **2026 Budget Request**
The committee recommends that the Communication Committee request the expense in the 2026 budget to have the attorney review the release video form.



IX. **Change of Dates**

The candidate orientation has been rescheduled to January 23, 2025, at 4:00 PM and the deadline for electronic and absentee ballots will be March 20, 2025, at 5:00 PM.

X. **Adjournment**

A motion was made by Susan Wood and seconded by Gayle Lopez to adjourn the meeting at 3:47 PM. Motion carried unanimously.