

# Volunteer Application

**Introduction:**

The Rancho Vistoso community runs primarily on volunteers, and we are always looking for fresh perspectives, ideas and additional help. If you are looking for a direct way to influence the direction of your community, there is a rewarding way to accomplish that through personal involvement in Vistoso Community Association’s (VCA) various committees. Applications are available at the VCA office, on [www.RanchoVistosoHOA.com](http://www.ranchovistosohoa.com/) as well as at the VCA monthly meetings.

The only specific requirement for committee membership is that the applicant be a resident homeowner in good standing. Members are not compensated for their time and effort and receive no personal gain being involved in a committee. Volunteers must be familiar with the Association Articles, By-Laws, CC&Rs and Design Guidelines. Meetings are usually held in the late afternoon or early evening. Meeting attendance is required.

# Existing VCA Committees:

Architectural/Landscape Review Committee – monthly review and approval of architectural and landscape plans that require submittal for exterior renovations on residential buildings or structures.

Compliance Committee – monthly review of residential violations that do not adhere to the Association rules and regulations outlined by the CC&Rs Articles and By-Laws.

Financial Review Committee – participate in monthly and annual reviews and distribution of the Rancho Vistoso Community Association budget and reserves.

Communications Committee – volunteers prepare and/or review appropriate Association documents and publications released to the Rancho Vistoso community monthly.

Annual Nominating and Election Committee – volunteers to manage the Board of Directors election process. This is a short-term commitment (November through March) to oversee the call for candidates, ballot preparations, ballot counting and announcing election results.

Governing Documents Committee – volunteers meet monthly and review the Association documents to meet current and changed State/Federal statutes specifically addressing Homeowner Associations.

Parks & Landscaping Committee – meet monthly and be the voice for our common areas and amenities. Frequent walkabouts and discussion about equipment and common area status.

Ad Hoc Committees – there are numerous opportunities for short term and specific project volunteers. This is ideal for the volunteer that cannot make a monthly commitment but wants something shorter term! We need you!

Send completed **Application Form** on the back of this page to VCA office, 1171 E Rancho Vistoso Blvd., #103, Oro Valley, AZ 85755, or email to AskVCA@RanchoVistosoHOA.com.



# Committee Member Application Form

Member Name:

Member Address:

Member Home Phone: Cell:

E-Mail: Date Purchased Property:

# Annual Committee Preference: Short Term Preference:

 Architectural/Landscape Review Committee (ALRC) Ad Hoc Committee

 Communications Committee Special Project, as assigned

 Compliance Committee

 Financial Review Committee

 Annual Nominating and Election Committee

Ad Hoc RFP Review

 Governing Documents Committee

 Parks & Landscaping (Subcommittee of ALRC)

# Please provide a statement of interest, including what you consider important as a member of the committee you selected.

Special Areas of Interest and expertise:

Return this application to**: Vistoso Community Association**

**1171 E Rancho Vistoso Blvd., #103, Oro Valley, AZ 85755. Email:** AskVCA@RanchoVistosoHOA.com