



**Parks & Landscaping Committee Minutes**  
**Thursday, December 4, 2025, at 3:15 PM**

**MEMBERS' PRESENT:** Debbie Gann (Chair), Susan Wood, Lynn Huebner, Sheryl Forte, Joan Sauer and Lyle Vandermyde

**FIRSTSERVICE RESIDENTIAL:** Debbie Deptula, Assistant Community Manager; Barbara Daoust, General Manager; and Ishanayna Shelley, Community Standard Coordinator

**AAA Landscape:** Anthony Munoz

**I. Call to Order**

The meeting was called to order at 3:15 PM.

**II. Adopt Agenda**

*A motion to adopt the agenda was made by Joan Sauer and seconded by Sheryl Forte. The motion carried unanimously.*

**III. Approval of November 6<sup>th</sup>, 2025, Minutes**

*A motion was made by Sheryl Forte and seconded by Susan Wood to approve the minutes as presented. The motion carried unanimously.*

**IV. Opening Remarks**

Debbie Gann recognized the committee's efforts this year and wished everyone a Happy Holiday.

**V. Guest Forum**

No guests were present.

**VI. Old Business**

**A. AAA Landscape Report**

Anthony Munoz from AAA Landscape reported on the following topics:

**Turf/Parks**

- Parks and turf areas are looking good overall. There was an issue with a valve at Hohokam Park causing some turf decline, but the valve has been repaired, and the area has been reseeded. Scheduled to fertilize during the last week of November or early December.
- The lawn sprinklers are currently set to water once a day, four days a week—Monday, Wednesday, Friday, and Saturday, with start times at 8:00 a.m. With rain in the forecast, adjust and delay irrigation at all parks accordingly.

**Irrigation**

- All drip valves throughout the community have been set to a seasonal adjustment. With the colder weather, plant water needs decrease, and these adjustments will help conserve water.

**Post Emergent/ IPM**

- Due to the lack of rainfall earlier this month, weed growth has slowed, so minimal spraying has been required. With rain expected in the future, AAA technician will continue monitoring conditions and will treat as needed to keep the community weed-free.

**Site damage/ Storm damage**

- As of now there has been site damage or storm damage.

**Proposals submitted, signed and work completed.**

- Cortona Park Sinkhole repair- Sent June 3rd
- Las Colinas Monument Plant & Irrigation Install- Scheduled for early December
- Wildlife Baseball Field Refurbishment- Revising
- Moore Loop Dog Park Erosion Repair- Pending
- Kyleen Canyon Basin Cleanout- completed November 21st
- Hohokam Park Turf Proposal- Sent September 30th
- Tree Removal Behind 12791 N Meadview- Sent October 1st

**Work orders.**

- 8 work orders have been completed

**B. Board Updates**

There were no board updates at this time.

**C. Valley Vista Tree Replacement Requests & Proposals**

**1.) Replace Two Common Area Trees Behind 726 E Nubra Valley Pl.**

*A motion was made by Susan Wood and seconded by Sheryl Forte to recommend to the board approval installing two trees behind 726 E Nubra Valley Pl at a cost of \$2,399.00. The motion was amended by Susan Wood and accepted by Sheryl Forte to recommend approval to the board for the replacement of one common area tree behind 726 E Nubra Valley Pl at the cost of \$1,199.50. Motion carried with five votes in favor and one opposing vote cast by Debbie Gann.*

**2.) Replace Common Area Tree Behind 705 E Kalalau Dr.**

*A motion was made by Susan Wood and seconded by Lyle Vandermyde to recommend approving the request to the board for the replacement of the Mesquite tree in the common area behind 705 E Kalalau Drive at the cost of \$1,345.00. The motion passed unanimously.*

**VII. New Business**

No new business was discussed.

**VIII. Adjournment**

The next meeting is tentatively scheduled for Friday, January 2<sup>nd</sup>, 2026, at 3:15 PM.

*A motion was made by Sheryl Forte and seconded by Lyle Vandermyde to adjourn the meeting at 3:35 PM. Motion carried.*